

Apply CMO (LB 7)

My Account
Trade Mark
Patent
Geographical Indication
Copyright
 > Search the CVN Register
 > Apply for a CVN (CR1/CR2)
 > Maintain a CVN
 > Search the CMO Register
 > Apply for a CMO (LB1)
 > **Maintain a CMO**
 > Search for Copyright Tribunal
 > Apply a Copyright Tribunal (CT1)
 > Apply a Copyright Tribunal (CT2)
 > Maintain a Copyright Tribunal
Industrial Design
Common Request
Opposition
Consultations
Resources and Procedures

INBOX > REQUEST CHANGE ON CMO

Grounds of Revocation (LB3)
Select case for Grounds of Revocation

Tribunal Decision (LB4)
Select case for Tribunal Decision

Amendment (LB5)
Select case for Amendment

Amendment/Appointment Or Change of Representative (LB6)
Select case for Amendment/Appointment Or Change of Representative

Provision of Documents (LB7)
Select case for Provision of Documents

1. After log in at Extra, click “Maintain a CMO” under Copyright module.
2. Then, Extra click “Select case for Provision of Documents”

INBOX > Logout

Enter your application number to perform a simple search
For a more advanced search select the link below and more criteria will be made available

Search Criteria

Application number/Declaration number 4

4 CMO(s)

Application Number/Declaration Number	Filing Date	Declaration Date	Application Status	Company	Representative
LB2020E0043	16 Nov 2020		Declared		Nurul Syazwani binti Saifuddin
LB2020E0058	17 Nov 2020		Declared		Nurul Syazwani binti Saifuddin
LB2021E0041	10 Mar 2021		Declared	Nurul Syazwina Binti Saifuddin	Nurul Syazwani binti Saifuddin
LB2021E0061	11 Mar 2021		Declared	GOV 12	Nurul Syazwani binti Saifuddin

Show / Hide columns

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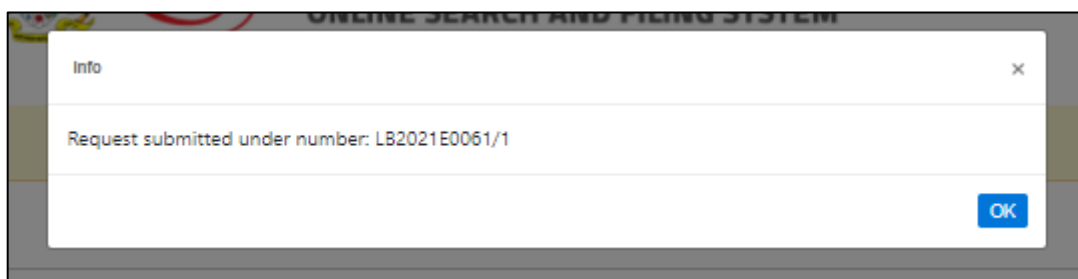
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3. This page will be display after Extra click” Select case for Provision of Documents”.
4. Extra need to enter Application number/Declaration number.
5. Extra also can enter “*” and system will display all application number that can apply for LB7.
6. Extra click bullets to choose the application number for LB7.
7. Then, extra click “Select” button.

The screenshot shows a web form titled "REQUEST PROVISION OF DOCUMENTS ON CMO". The form is divided into several sections:

- Client Reference:** A text input field.
- Case Selected:** A dropdown menu showing "1 CMO(s)".
- Table:** A table with columns: Application Number/Declaration Number, Filing Date, Declaration Date, Application Status, Company, and Representative. The first row contains: LB2021E0061, 11 Mar 2021, Declared, GOV 12, and Nurul Syazwani binti Saifuddin.
- Section A: Applicant's Information & Details:**
 - Identity:** A section with a red box around the text "Select whether you're acting for your own right, as an agent or as a legal representative, where appropriate." and a red arrow pointing to a radio button labeled "8".
 - Applicant:** A table with columns: Id, Name, Agent Number, Address(es). The first row contains: 67341377, GOV 12, No. 7A, Jalan Ks Ja & Selsyen 3, Bangsar 59200 Kuala Lumpur (MY). A red box highlights the "Id" column, with a red arrow pointing to a red box labeled "9".
 - Correspondent:** A table with columns: Id, Name, Address, Town, Post Code, State, Country. The first row contains: 67341377, GOV 12, No. 7A, Jalan Ks Ja & Selsyen 3, Bangsar, 59200, Kuala Lumpur, MY. A red box highlights the "Country" column, with a red arrow pointing to a red box labeled "11".
 - Address for Service:** A text input field with "Default Address: No. 7A, Jalan Ks Ja & Selsyen 3, Bangsar, Kuala Lumpur 59200, Malaysia".
 - Notification Method:** Radio buttons for "Email" and "Post".
- Section B: Submission to the Controller:**
 - AGM Date:** A text input field with a red box around it and a red arrow pointing to a red box labeled "9".
 - Supporting Document(s):** A section with a red box around the text "I hereby submit to the Controller, the documents required under Section 27A(5) as follows:" and a red arrow pointing to a red box labeled "10".
- Footer:** A small box containing "Digitcert Signature" fields for ID and PIN, with "OK" and "Cancel" buttons. A red box highlights this area, with a red arrow pointing to a red box labeled "11".

8. Only the Company or its Representative can submit the accounting documents.
9. Extra need to key in the AGM date.
10. Extra can upload the required documents.
11. After done fill in all fields, extra key in id digicert and pin then extra can click submit button to submit the application.



12. The system will generate the GR number.